THE LANCASTER CHAMBER OF COMMERCE & INDUSTRY
Southern Market Center • 100 South Queen Street
PO Box 1558 • Lancaster, PA 17608-1558
p. 717.397.3531 • f. 717.293.3159 • lancasterchamber.com

Please note: All proposals will be reviewed and speakers will be contacted based on interest.

Please submit proposals to Marita Skacel, professional development specialist, The Lancaster Chamber of Commerce & Industry at P.O. Box 1558, Lancaster, PA 17608-1558 or via fax at 717.293.3159.

2010 Professional Development Fridays

(Quarter 4 – October/November/December) One application per Session

General Information

Name: _____

Title: _____

Company: _____

Address: _____
mailing address city zip code

Phone: _____ Fax Number: _____

Email: _____

Website: _____

Topic: (please attach outline/agenda)

____ Communication ____ Customer Focus ____ Entrepreneur ____ Environmental

____ Finance/Accounting ____ Health & Wellness ____ Human Resources ____ International Business

____ Leadership/Strategy ____ Legal ____ Management ____ Marketing ____ Safety ____ Sales

____ Technology ____ Other _____

Program Title: _____ **Intended Audience:** _____

Program Description: _____

_____

Brief Biography (please attach)

Please list two recommendations from previous audience

Name of Organization: _____ Contact: _____

Phone: _____ Email: _____

Name of Organization: _____ Contact: _____

Phone: _____ Email: _____

For Office Use Only:

Date Received _____

Member in good standing _____

Notified _____

Session(s) assigned _____ _____ _____

Training Agenda/Payment Received _____

Internet access needed ___Y ___N

Laptop Rental ____Y ___N Projector Rental ___Y __N

Evaluation _____